



MAY 23 2024

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP  
COMMANDERS OF THE COMBATAN COMMANDS  
DEFENSE AGENCIES AND DOD FIELD ACTIVITY DIRECTORS

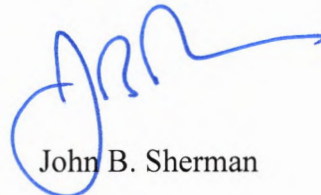
SUBJECT: DoD UNCLASSIFIED Wireless Mobile Services and Devices Spiral 4

References: (a) DoD Chief Management Officer Memorandum, "Wireless Device Management Reform," September 28, 2018.  
(b) OMB Memorandum M-16-20, "Category Management Policy 16-3: Improving the Acquisition and Management of Common Information Technology: Mobile Devices and Services," August 4, 2016.

This memorandum provides guidance to the Department of Defense (DoD) requiring all Components to procure UNCLASSIFIED wireless mobile services and devices for use within the 50 United States and U.S. territories through a single department-wide contract vehicle - called Spiral 4 - managed by the Department of the Navy's Wireless Mobility Program Office. This contract vehicle replaces Spiral 3, which expires on May 7th, 2024, and complies with the OMB Category Management policy on Mobile Devices and Services to consolidate agency requirements, fully leverage the Government's buying power, and achieve cost savings.

Effective May 8th, 2024, all DoD Components, will use the Department of Defense Wireless Services Spiral 4, Indefinite Delivery, Indefinite Quantity, Multiple Award Contracts (IDIQ MACs) (N00244-24-D-0005, N00244-24-D-0006, N00244-24-D-0007, N00244-24-D-0008, N00244-24-D-0009, N00244-24-D-0010, and N00244-24-D-0011) with Firm Fixed Price (FFP) Task Orders for all new purchases. Spiral 4 provides a best value solution, and the required cyber security profiles, for the procurement of UNCLASSIFIED Wireless Mobility Telecommunications Services and Devices through a one-year base period and nine one-year option periods, through May 7th, 2034, with a contract ceiling of \$2.67 billion.

The Department of Navy Spiral 4 points of contact are Ms. Juana Perez, [REDACTED] and Ms. Tine Thompson [REDACTED].  
The DoD CIO POC is Mr. Mike Taylor, [REDACTED].

  
John B. Sherman

Attachment:  
As stated

cc: Joint Staff (J6)

**CLEARED**  
**For Open Publication**

May 24, 2024

## MOBILITY PURCHASES CONSOLIDATION

1. **Action:** To streamline requirements and acquisition processes and enable visibility of wireless usage, inventory, and monthly spend, all organizations are directed to move their mobile services and devices acquisitions to the Department of Defense (DoD) Wireless Services Contracts Spiral 4 vehicle no later than at the end of their current order's period of performance.

2. **Scope and Applicability:**

- a. This memorandum establishes acquisition guidance for all UNCLASSIFIED up to Controlled Unclassified Information (CUI) mobile cellular services and devices in the Continental United States (CONUS) which includes the 50 States and U.S. Territories. Mobile devices are defined as "non-desktop, non-laptop, small form factor wireless end-user devices including hardware" that require cellular and data services.
- b. This memorandum applies to all DoD and Office of the Secretary (OSD) Components ("Components"). Services under this procurement cover usage in the 50 United States and U.S. Territories. This memorandum also applies to Military Members and Federal Civilians stationed within the 50 States and U.S. Territories who travel internationally.

3. **Intended Outcome of this Action:** This action will enable portfolio visibility, demand management, and proactive monitoring. Spiral 4 prices include the use of Telecom Expense Management (TEM) tools. The tool is able to track monthly spend, utilization, devices by category and type, and metrics (e.g. zero-use, overages, OCONUS roaming charges, etc.). In addition, vendors can be asked to provide monthly invoice analysis. Access to the TEM tools at both the Task Order (Customer) and Enterprise levels will empower DoD organizations to increase efficiency and further reduce wireless costs by up to 10% and are available for no additional cost.

Consolidating DoD mobility purchases will provide many benefits, including:

- a. Enabling the Department to leverage volume discounts with vendors;
- b. Standardized price ceilings for the Department;
- c. Streamlined acquisitions for mobile services and devices;
- d. Developing and enforcing consistent Terms and Conditions (T&C) with the vendors;
- e. Increased spend visibility, as well as expense and inventory management across the Department; and
- f. Access to Exhibit Line Items (ELINs) with no additional cost devices and asset refresh.

4. **Primary POC:** DoD Wireless Services Contracts-Spiral 4: Ms. Juana Perez, Procuring Contracting Officer, [REDACTED]; and Ms. Tine Thompson, Program Manager, [REDACTED]. DoD CIO: Mr. Mike Taylor, C3I Wireless and Mobility Branch, [REDACTED].